

# **Enforcement Rules**

## **Korean Medical Physics Certification Board (KMPCB)**

Established Mar. 21, 2023

### **Chapter 1. Purpose**

#### **Article 1 (Purpose)**

These Rules are intended to set out the matters necessary for the implementation of the Articles of Association of Korean Medical Physics Certification Board (hereinafter referred to as the " KMPCB") in accordance with Article 29 thereof.

### **Chapter 2. Advisory Committee**

#### **Article 2 (Purpose and Composition)**

1. The KMPCB shall have the Advisory Committee to achieve the purpose in Article 2 of the Articles of Association.
2. Members of the Advisory Committee shall be appointed by the President with the approval of the Board of Directors from among former presidents and senior figures from various fields.
3. The Secretary General of the KMPCB shall serve as the secretary.

#### **Article 3 (Term of Office)**

1. The term of office for a committee member shall be three (3) years starting on January 1 and ending on December 31.
2. The term of office for a committee member who has been appointed to fill a vacancy shall be the remainder of the predecessor's term.

#### **Article 4 (Duties)**

The Advisory Committee shall be responsible for:

1. Providing advice on the activities and development direction of the KMPCB;
2. Providing advice on the businesses of the KMPCB;
3. Providing advice on any other matters requested by the KMPCB for advice.

#### **Article 5 (Meetings)**

1. Meetings of the Advisory Committee shall be held at the request of the President of KMPCB.

### **Chapter 3. Executive Committee**

#### **Article 6 (Purpose and Composition)**

1. The KMPCB shall have the Executive Committee to achieve the purpose in Article 2 of the Articles of Association.
2. The Executive Committee shall consist of sub-committees each for medical physics, radiation oncology, and nuclear medicine.
3. Each sub-committee shall be composed of:
  - ① One chair (Chief Executive Officer);
  - ② Three vice-chairs;
  - ③ Up to 6 members.

#### **Article 7 (Appointment)**

1. The Chief Executive Officer shall concurrently hold the office of a chair and shall be appointed by the President.
2. The vice-chairs and members shall be appointed by the President upon the recommendation of the chair.

#### **Article 8 (Duties)**

The Executive Committee shall be responsible for:

1. Activities related to academic societies for the publicity of the KMPCB;
2. Requesting academic societies for cooperation to facilitate business operations of the KMPCB;

3. Other activities related to publicity and cooperation.

#### **Article 9 (Miscellaneous)**

The Executive Committee may establish operational regulations to efficiently carry out its affairs.

### **Chapter 4. Examination Committee**

#### **Article 10 (Purpose and Composition)**

1. The KMPCB shall have the Examination Committee to achieve the objectives in Article 3 of the Articles of Association.

2. The Examination Committee shall be composed of at least three members, including:

- ① At least one chair;
- ② At least one secretary;
- ③ At least one member.

#### **Article 11 (Duties)**

The Examination Committee shall be responsible for:

1. Overall affairs of qualifying examinations for KMPCB certification;
2. Approval or non-approval of applications for KMPCB qualifying examinations;
3. Administering the process of creating and executing qualifying examination questions;
4. Determining fees for qualifying examinations;
5. Other matters related to qualifying examinations.

#### **Article 12 (Miscellaneous)**

The Examination Committee may establish operational regulations to efficiently carry out its affairs.

### **Chapter 5. Korean Commission on Accreditation of Medical Physics Education Programs (K-CAMPEP) Committee**

#### **Article 13 (Purpose and Composition)**

1. The KMPCB shall have the K-CMAPEP Committee to achieve the purpose in Article 3 of the Articles of Association.

2. The K-CAMPEP Certification Committee shall be composed of:

- ① Two chairs;
- ② One secretary;
- ③ Up to eight members.

#### **Article 14 (Duties)**

The K-CAMPEP Committee shall be responsible for:

1. Approval or non-approval of new applications for institutional certification or re-certification;
2. Determining application fees for institutional certification;
3. Administering the process of conducting and evaluating institutional certification;
4. Other matters related to institutional certification.

#### **Article 15 (Miscellaneous)**

The K-CMAPEP Committee may establish operational regulations to efficiently carry out its affairs.

### **Chapter 6. Registrar and Education Committee**

#### **Article 16 (Purpose and Composition)**

1. The KMPCB shall have the Registrar and Education Committee to achieve the purpose in Article 3 of the Articles of Association.

2. The Registrar and Education Committee shall be composed of:

- ① Two chairs;
- ② One secretary for registration, and one secretary for education;
- ③ At least three members.

#### **Article 17 (Duties)**

The Registrar and Education Committee shall be responsible for:

1. Overall affairs related to the Maintenance of Certification (MOC) program and education programs for qualified members;
2. Approval or non-approval with respect to MOC of qualified members;
3. Determining MOC application fees and education program registration fees;
5. Administering the process of implementing MOC;
6. Other matters related to MOC and education programs.

**Article 18 (Miscellaneous)**

The Registrar and Education Committee may establish operational regulations to efficiently carry out its affairs

**Chapter 7. Addenda**

These Rules shall come into effect from the date it is approved by the Board of Directors (March 21, 2023). (Established Mar. 21, 2023)